

Union Middle School
HSC Meeting Minutes 11/03/16

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| Rama Nemani | Maureen Currie | Audrey Mantell |
| Todd Feinberg | Kristi Haftorson | Vicki Woledge |
| Losana Blair | Doug Evans | Liz Froemming |
| Natalie Smith | Kim O'Brien | Drew Doblal |
| Susan Peers | Janette Adams | Kirsten Sarginger |
| Losana Blair | | |

1. Meeting called to order at 6:34 pm

2. Introductory Question: Please tell us your name and favorite Halloween costume.

3. October Mtg. Minutes

Doug Evans motion to approve, Losana Blair second; October Meeting Minutes passed

4. Treasurer's Report

Please see the Treasurer's Report

5. Auditor's Report - Doug Evans

- Doug looked through every transaction for the past 6 months.
- Findings were minimal, everything was organized
- Minor clerical errors – under \$1 each no impact.
- Checks were paid w/o receipts (from district), Maureen is putting together a procedure for working with district.

Doug's Suggestions:

- Someone other than the Treasurer approve teacher reimbursements prior to delivery to the Treasurer.

Discussion:

- Mr. Feinberg and HSC President already work with Treasurer to make sure there is some review
- Suggested new procedure is to have Mr. Feinberg review the teacher reimbursement first, then pass it on to Maureen/Treasurer. Concerns are creating more work for Treasurer, not sending the right message to staff, and possible delay in payment
- We will try it for a month and see how it works out and address it next month

6. Corresponding Secretary

- Thank you notes were sent by Traci Pickering to all parties who donated over \$100 in the Membership Drive
- Thank you notes also serve as a receipt for the donation.

7. Grant requests

The following Grant requests we made:

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| Amy Thompson | Grade 8 Spanish | Bus for Field Trip | 60 students impacted | \$400.00 |
| Froemming, Jorgens, Smith | ELA 8 | Lit Circle Books | 8 th Grade students | \$1250.00 |
| Natalie Smith | ELA 8 | Breakout EDU Boxes, locks, prizes | 8 th Grade students | \$944.00 |
| Hamm, D'Apuzzo, Starr, Funk, Villaneunueva, | 6 th Grade Science | SNAP expenses | 6 th grade science students and families | \$1000.00 |
| O'Brien | ELA/SS 6 th Grade | Ancient Artifacts – China | All 6 th grade students | \$1300.00 |
| Courtney Beatty | ELA 8/Learning Center | Class set of books for reluctant readers. | Short term - Learning Center Students; Long term – loanable to all 8 th grade students | \$170 |
| Kimberly Homes | Health & Fitness/P.E. Classes | Yoga Certification | Grade 6, 7, & 8 th Health and fitness and p.e. students | \$1699.00 |
| Debra Morris | Kitchen | New freezer for UMS specific items, cookie sales and ice cream sales storage | All UMS students | \$2199.00 |
| Susan Peers | Kitchen Chemistry electives | Second refrigerator and two microwaves | Grade 6 th , 7 th , 8 th students – approx. 100 | \$1500.00 |

i. Susan Peers

- Very excited to have Food Sciences this year
- Requesting a second refrigerator and two new microwaves
- These items will better utilize class time and cut out the time it takes to run back and forth to current refrigerator to get ingredients and defrost items in microwaves
- Benefits all Food Science classes
- Total grant request is \$1500.00

ii. Kim O'Brien

- Requesting a 3rd Ancient Artifacts presentation - have two scheduled currently
- Ancient Artifacts is an outside company – they bring in various artifacts and historical items and do a presentation for the kids on a specific era. The students really enjoy the presentations and this was confirmed by our leadership students who attended our HSC meeting
- Will benefit 6th grade Language Arts students
- Total grant request is \$1300.00

iii. Ms. Froemming, Ms. Jorgens, Ms. Smith

- 8th Grade Language Arts is building their library; Would like to purchase Lit Circle Books to give kids different options for reading rather than having all kids read same novel
- Books will arrive for winter semester. In class book clubs in the Spring
- Total grant request is \$1250.00

iv. Mrs. Smith – 8th grade Language Arts

- Breakout is a collaborative game that uses tech and language arts to solve clues to open a locked box - inside the box is a prize for the group
- Will benefit all 8th grade classes
- Would like to purchase an additional six boxes, padlocks and prizes
- Total grant request is for \$950.00

8. Grant Discussion

i. Bus for Spanish Field trip

- Concerned paying for one bus for one group will set precedent for other groups requesting buses
- Rama suggested we review each request case by case, and we help when we can and we don't when we can't
- Mrs. Thompson has also sent in a grant request for the same thing to the District Office (?)
- We decided to wait and see if that request is granted and look at it again later if needed

ii. New UMS Freezer

- Decided that this request should go through other channels, such as the District Office
- Grant was denied

iii. Yoga Certifications

- Decided that since these certifications are mobile and they can be used in the future for career advancement, they should be categorized as personal development. Therefore not eligible for a grant
- Grant was denied

iv. Kitchen Chemistry

- Decided to split the grant with Mr. Feinberg
- A total of \$330 is approved for the microwaves; Mr. Feinberg will handle the refrigerator

v. Grant Approval

- All grants except the freezer and yoga certifications are approved; Kitchen Chemistry grant is approved with modification
- Total amount granted: \$4994.00
- Drew to email grantees to make sure they include shipping costs, tax, etc. – we are right at budget so there is not much wiggle room

9. Kylie, Patty, Sudhir - Leadership

- Can Food drive started 11-2
- Magazine Fundraiser was successful; all money goes to leadership
- We've started Noontime activities once every two months; Thursday at lunch we pick an activity that kids can join in; it's very popular; we get a lot of participation
- Held the first dance of the year for 7th and 8th graders – Hawaiian theme; over 300 students came; very successful
- Currently working on leadership website
- Student Store
 - Temporarily shut to get organized
 - Just reopened for after school and during after school events
 - Profits go back into the store
 - District approved snacks are sold
- Treat or Treat for Unicef – Mrs. Thompson's class one
- UMS Highlights – video is shared in homeroom on Mondays; highlights activities that occurred on campus in the last week
- Publicity Commission working on getting generic posters to use annually for things like Spelling Bee,
- We started Music Fridays as well; music is played during lunchtime

10. Music Boosters

Transportation costs went up so lighting budget will be moved to transportation costs. Would like a calendar for fundraisers so they don't overlap with others. Dining for \$ event at LG Pizza in Jan, Armadillo Willy's & Jamba Juice in Spring.

11. Turkey Drive

- The will be dropped off Wed. 11/16; the drive is 11/17 before school. Will publicize the event next week.
- We will have an electronic file sent to families that they can attach to their car to signify they have a turkey; this will help ensure traffic keeps moving
- Frozen turkeys are preferred 15-20 lbs.

12. mPower

- 2nd lesson of the year starts next week
- 6th grade Self Esteem, 7th Grade Cyberbullying, 8th Grade Peer Pressure
- Looking to possibly do a parents night to view "A Girl Like Her"; it addresses cyber bullying and the main character commits suicide as a result

13. Principal's Report

- Megan Paul moved back to Chicago; We've hired a new science teacher has a lot of experience and made a smooth transition;
- Hired a part time math teacher to help our students that need extra math attention
- Ratio is now 20/2
- Moving around a few other things to accommodate students
- Joy D'Apuzzo will move to Focus on Success Program
- We asked Mr. Feinberg if he had any information about the letter from Denise Clay regarding an incident with a substitute teacher; He does not have any information

Principal's Report continued:

- He believes the District is being cautious and making sure to take all reports filed seriously and investigate as required
- 8th graders doing a shadow day at Leigh on November 16th
- Leigh's new Principal will be attending next month's HSC meeting to talk with members of the UMS Community

Next Meeting December 1st 8:30 AM

Meeting Adjourned at 8:12 PM