

**UMS HSC
MEETING MINUTES
9/14/2017**

Attendees:

Rama Nemani	Maureen Currie	Kristi Haftorson
Alec Ching	Erica Osman	Jen Lipscomb
Todd Feinberg	Navamy Srikanth	Shalini Chari
Angie Lu	Doug Evans	Losana Blair
Alexis Hoekstra	Janette Adams	Vicki Woledge
James Sawaya	Karla Carlen	Deann Boyd

Meeting Called to order 6:31 PM

Welcome Back

- Intro & Interesting Question: Who was your most memorable Middle School Teacher?

Approval of Meeting Minutes

- Motion to Approve June Minutes, 2nd James; Approved

Treasurer's Report

- See September Treasurer's Report
- Alec would like to explore possible online reimbursement options; He will work with Doug Evans and Maureen to see if this is a viable option

Auditor's Report

- Jan – July 2017 Finished; All checks deposits, statements look good; all reporting is accurate
- Recommendation – check and cash requests should all be signed by two people - Committee Chair and the Requestor
- See September Audit Report

Housekeeping

- Rama would like all of us to start using our committee hsc.org email addresses for contact info, as well as use those addresses to correspond with each other so that future chairs can reference past conversations if needed; She can also help folks set up the viewing options from additional addresses

New Business

- Jen Lipscomb – took care of purchasing all class supplies; assembled and delivered them to all classes on behalf of HSC
- Supplies included bottled water, granola bars, and hard candy
- Total cost was less than \$1,000
- Was a very easy process – Jen recommends that HSC continue to do that in the future; Teachers were very appreciative

COMMITTEE REPORTS

Sports Boosters – Maureen

- Good News – Chef's Night Out at Super Duper Burger was AWESOME - made \$1000
- Laurie Bertani has one organized for every other month; next one is at Chipotle
- Bad News – Check writing campaign not as successful as hoped; giving it until middle September
- Maureen, Laurie and Mr. Barbara to discuss more fundraising options. Auction still a possibility if it comes together. Alexis has a contact she is checking with to see if they are interested in running an auction. Online Auction might be a possibility as well
- Could we increase the amount for Sports families pay when their child makes a team? Mr. Feinberg says that the District likes to keep things equitable between the two middle schools. He said he would revisit it with District but not sure if there will be a change in that stance.

Leadership

- Kai Jennings, Sydney Pista, and Taara Nemani Representing the Leadership Team
 - Working very hard to implement lots of fun things for our students this year
 - Leadership divided into commissions - Student Store, Publicity, Dance, Activities and Tech
1. **Student Store Commission**
 - After school open for 10 minutes; they sell lots of treats; opened on 9/12 student body enjoying selection; running out of slushies every day
 2. **Publicity Commission**
 - Posters around the quad are taken care of by this committee; working on a flyer to be distributed in all the classrooms
 3. **Dance Commission**
 - Working on UMS Haunt Dance on 10/13
 4. **Activities Commission**
 - Noon time activities take place on Thursday; this week was the Chubby Bunny activity, the Fruit Roll up challenge and the Water Bottle Flip Challenge
 - Sprit Day next Friday 9/22 – Pajama Day

- Red Ribbon Day Dr. Seuss in October

LEADERSHIP CONTINUED

5. Tech Commission

- The Tech Commission makes UMS Highlights Videos – once a week video that recaps what happened on campus over the past week including interviews, speakers etc. The UMS Board viewed one of the Highlights videos during the meeting.

6. Student Body Commission

The Student Body Commission has a variety of duties. The President and Vice President work together on many things including:

- The distribution of ASB shirts to all the classes (this year's ASB t-shirt was student designed)
- Purchased new sweatshirts for Leadership
- Working with all other commissions to help them with their responsibilities
- Working on the monthly calendar; October and November in the works
- Morning Announcements
- Managing Thank You Thursdays; every Thursday the students pick a teacher who's done something spectacular for the week and recognizes them; the teacher receives a small gift and a slide presentation highlighting their accomplishments

7. Treasurer

- Does all the finances; manages the budget; deposits and manages the Tiger Bites

8. Secretary

- Runs ASB meetings and takes care of all correspondence

- The first ASB meeting will be on 9/22

Book Fair

- 10/2-10/9 set up 10/2 after lunch
- 10/9 snack lunch and tear down
- All teacher slots almost full
- meeting w/scholastic on 9/19 to help with set up; Wild Wild West theme
- Jeannette and Navamy to get together to discuss logistics for the library
- Leadership to help out with posters
- Angie will help post the Sign Up Genius links
- Idea was presented to have the option to pay and donate books for hurricane victims; Navamy to research more

Blast

- Sponsorships are at \$1150; more should be coming in
- Volunteer slots have been changed to (2) 90 minute shifts instead of the traditional (3) 1 hour shifts; received over 1/3 more blue sheet volunteers this year; were able to fill all slots but 5; problem becomes if volunteers can make their pre assigned shift, there is nowhere for them to move to since all shifts are filled. Kristi to figure out how to handle changes
- Web Site up and Running
- Kristi found lights that will work for HSC shed; she will purchase and install before the Blast
- It had been brought to Kristi's attention that kids may be purchasing identical tickets from the Dollar store and using them at Blast; Discussion as to whether we need to change our tickets this year or just monitor; decision was made to monitor and see how big a problem it may be and address next year if we need to
- Kristi would like to have a raffle for unused tickets at the end of the evening; Rama and Maureen will research to see if we may be able to bypass the special raffle permit since people are not buying tickets with the intention of participating in a raffle

Volunteer Coordinator

- Had approximately 300 Blue Sheets turned in; all contacts are input into the Excel Spreadsheet and has been distributed
- Thinking of digitizing the form next year and sending the link only in the Summer Registration

Membership

- Looking really good; \$3,294; through web store \$25,500; \$9,597 from checks for a total of \$43,638. That's over \$6,000 of our goal. Membership Directory will be very large; Erica would like to see us push the entry of member contact information back onto the individual families somehow
- It is a lot of work to input all information; we need to come up with a different way to get all the information

eScrip

- Shalini still waiting to access the eScrip account so no report this month

mPower

- Starts Monday 6th Getting to Know You; 7th Negotiating; 8th Leaders and Allies

Hospitality

- Great lunch for the teachers before school started; next one Wednesday 10/18 (breakfast)

Website

- Angie Lu has been update cleaning up the website and it is looking much cleaner and organized

Music Boosters

- Mr. Kay is trying out a CCD (consolidated classroom donation) this year so that he doesn't have to separate fundraisers or rely too much on Music Boosters.; Right now he is 40% to goal
- Cake Walk at Blast and Chef's Night Out at Armadillo Willy's at the end of the month

Drama (Mr. Feinberg reporting for Christie)

- Heather Stokes has been a great Production Director the past few years. Due to some scheduling and staffing issues in the past, other companies we researched and the decision was made to go with Starting Arts
- They have everything including costumes, sets, supplies etc. and is reasonably priced; we have the flexibility to add more shows if we want
- Rehearsals will also meet right after school - no Saturdays, less volunteer hours for families

Principal's Report

- Track, Solar Panels and basketball courts are undergoing a major reconstruction
 - Track will be a full sized quarter mile track with turf in the middle, soccer field and track and field stations
 - Solar panels have started installation and basketball courts will go underneath
 - All demo and set up start's Monday; not much space in the back for parking or anything else; there will be a fire lane but not much room otherwise; no entrance to school on Lin street at all
 - Projected finish date is February 2018
- School off to a good start; replaced two math teachers right away but things are smooth now and all teachers have a great attitude
- We have hired a replacement for Mrs. Reynolds – Kathy Alsap from Campbell Union School District but she can't move here until Campbell replaces her and they are moving slowly, therefore Mrs. Reynolds can't move to Leigh yet; the transition may have to wait until next year

Meeting Adjourned at 8:23 PM

Next HSC Meeting Thursday October 5th 8:30 AM in the Staff Room due to the Book Fair taking place in the library.